



Embassy of the Plurinational
State of Bolivia

Ottawa-Canada

Legalization of Documents

1. Original documents or notarized copies issued in Canada and its certified translations into Spanish to be legalized by the Consular Section of the Embassy of Bolivia in Ottawa must be previously authenticated by:

Department of Foreign Affairs and International Trade (DFAIT)
Authentication and Service of Documents Section
125 Sussex Drive, Ottawa, Ontario, Canada K1A 0G2
Telephone: 613-944-4000 or 1-800-267-8376

If the document is a Notarial Certificate and it has more than one document attached to it, you must authenticate ALL the documents, not just the Notarial Certificate. And the fee will be for each document attached to it.

2. Upon authentication by DFAIT, the document(s) must be submitted to the Consular Section of the Embassy of Bolivia in Ottawa, with a cover letter indicating your contact information.
3. Legalization Fees depends on the type of documents. You can e-mail us the documents to bolivianconsulate@bellnet.ca before sending them to DFAIT, in order to establish the fee on beforehand. The payment must be made through a Money Order or Certified Cheque in USD dollars payable to Embassy of Bolivia.
4. If you don't live in Ottawa, please send along with your documents a pre paid self addressed envelope for us to return your documentation.

Processing time at our offices is normally 1 or 2 working days from the date we receive your documents.